



MANISTEE LOCAL REVENUE SHARING BOARD

c/o Manistee County Controller/Administrator's Office
415 Third Street • Manistee, MI 49660
Telephone: (231) 398-3500 • Fax: (231) 723-1795

MEMBERS:

Dennis Bjorkquist, Chairperson
B. Allan O'Shea, Vice-Chairperson
Colleen Kenny, Secretary

AGENDA

Monday, October 13, 2008
5:00 P.M.

Road Commission Building
8946 Chippewa Highway, Bear Lake, MI 49614

- 1) Call to order by the Chairperson.
- 2) Pledge of Allegiance.
- 3) Roll call.
- 4) Approval of Meeting Agenda.
- 5) Approval of the regular meeting minutes from Monday, May 12, 2008.
- 6) Public comment.
- 7) Review of correspondence.
- 8) Discussion regarding biennial selection process pursuant to Section 6.6 of the Bylaws. Meeting scheduled for January 12, 2009. (APPENDIX A)
- 9) Consideration to approve payment of outstanding invoices:
 - A) Manistee County
dated October 1, 2008 = \$1,830.05
(Per Diem reimbursement 10/1/07-9/30/08)
(APPENDIX B)
- 10) Review of Financial Report (attached to Cycle II-2008 Synopsis).
- 11) Review of Cycle II-2008 grant applications. During this Agenda time, Board members and grant applicants will be given an opportunity to discuss individual applications in greater detail.
- 12) Next meeting date - **Monday, December 8, 2008 at 5:00 P.M. (Grant award meeting).**
- 13) Miscellaneous Board Member comment.
- 14) Adjournment.

VISIT: www.manisteecountymi.gov

To view calendar of events, meeting minutes, Revenue Sharing Board Grant Application (downloadable version), etc.

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- B. Each eligible local unit of government seeking representation on the Board shall bear the burden of demonstrating that it is the eligible local unit of government most impacted by the Band's casino in terms of projected or actual operating costs incurred as a result of the Band's casino operations. To the greatest extent possible, an eligible local unit of government seeking representation on the Board shall bear its burden by presenting documentary evidence in accordance with generally accepted accounting principles.
- C. To remain eligible for selection, each presumptively eligible local unit of shall comply with the application forms, materials and procedures promulgated by the Board.

6.6 Subsequent Biennial Selection Meetings. After the first Biennial Selection Meeting required in Section 6.5 of these Bylaws and upon receiving written notice by no later than December 31 of any even-numbered year that an eligible local of government other than the eligible local unit of government selected at the immediately preceding biennial selection meeting seeks representation on the Board, the Board shall hold a Biennial Selection Meeting on the second Monday in January of each succeeding odd-numbered year. If the Board does not receive such written notice by December 31 of any even-numbered year it shall not hold a Biennial Selection Meeting and the eligible local unit of government selected at the immediately preceding unit of government selected at the immediately preceding Biennial Selection Meeting shall remain represented on the Board for the next succeeding two year term.

- A. If a meeting is held, two shall be a quorum and only the Members representing Manistee County and Manistee Township shall be eligible to participate in the meeting as Members.
- B. If a meeting is held, the only item of business shall be to select a third eligible local unit of government to be represented on the Board due to its status as the most impacted by the Band's casino operations under the procedure specified in Section 6.5 of these Bylaws.

6.7 Annual Organizational Meeting. The Board shall hold an Annual Organizational Meeting. The first Annual Organizational Meeting shall be the first regularly scheduled meeting of the Board after the first Biennial Selection Meeting held pursuant to Section 6.5 of these Bylaws. The Annual Organizational Meeting shall thereafter be held on the second Monday of February in each succeeding year. Prior to consideration of any other items on the agenda at each Annual Organizational Meeting the Board shall:

- A. Elect officers pursuant to Section 4.2 of these Bylaws.
- B. Establish meeting dates for the remainder of the year in accordance with Section 6.8 of these Bylaws.

(A-2)

*Letter and Application sent out
in 2006*
M E M O R A N D U M

TO: All Eligible Manistee County Local Units of Government
FROM: Thomas D. Kaminski, Local Revenue Sharing Board Administrative Support
DATE: November 8, 2006
RE: Third Eligible Local Unit of Government Board Representation

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Pursuant to Section 6.6 of the Manistee Local Revenue Sharing Board Bylaws, a biennial selection meeting is required to be held on the second Monday in January of each succeeding odd-numbered year. The purpose of this meeting is to consider written applications from eligible local units of government who seek representation on the Revenue Sharing Board, as the government most impacted by the Tribe's casino, in terms of projected or actual operating costs incurred as a result of the Tribe's casino operations. An eligible local unit of government seeking representation on the Board shall present documentary evidence in accordance with generally accepted accounting principles.

The deadline date for submitting such written application is December 31 of any even-numbered year, which is December 31, 2006. Because December 31, 2006 falls on a Sunday and the County Controller/Administrator's Office will be closed on January 1, 2007, for the New Year Holiday, **the deadline has been extended to Tuesday, January 2, 2007, at 5:00 P.M. This Memorandum serves as official notice to your government of this deadline date.** If you are interested in being represented on the Board, please submit your application to the Manistee County Controller/Administrator's Office, Courthouse, 415 Third Street, Manistee, Michigan 49660, by the deadline date.

At the biennial selection meeting scheduled for Monday, January 8, 2007, at 5:00 P.M., at Manistee Township Hall, the current members representing Manistee County and Manistee Township will consider your application as the third most impacted government. Currently, this seat is held by the City of Manistee. If no applications are received by the deadline date, the City of Manistee will retain its seat on the Board for the next succeeding two-year term.

If you have any questions regarding this application request, please feel free to contact me.

Enclosure (Application form)

cc: Dennis Bjorkquist, Chairman, Manistee Local Revenue Sharing Board
Allan O'Shea, Vice-Chairman, Manistee Local Revenue Sharing Board
Colleen Kenny, Secretary, Manistee Local Revenue Sharing Board

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**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
STATE OF MICHIGAN GAMING COMPACT**

**LOCAL REVENUE SHARING BOARD
FOR THE LITTLE RIVER BAND OF OTTAWA INDIANS/
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APPLICATION FOR REPRESENTATION ON THE BOARD AS THE THIRD ELIGIBLE LOCAL UNIT OF GOVERNMENT 2007-2008 TERM

Please type responses, Attach additional pages as necessary

1. Name of local unit of government filing application:
2. Identify the popularly elected governing body of the local unit of government filing application:
3. Address of the applicant's principal place of business.
4. Approximate distance in miles from Little River Band of Ottawa's casino facility in Manistee Township, Manistee:

6. Provide a detailed list of any projected increases in operating costs (compared to the same period in the previous year) expected to be incurred in 2007 (calendar year) as a result of the Little River Band's casino facility. Itemize each separate category of projected operating costs. Please attach supporting documents verified by a certified public accountant or an otherwise responsible financial officer of the local unit of government filing the application:
7. Explain the causal connection between the opening of the Little River Band's casino facility and the claimed projected increase in operating cost:

(A-5)

8. Explain why other factors (including, but not limited to, population growth and non-casino development) are not responsible for all or part of the claimed projected increase in operating costs:

9. Identify the person or persons, along with titles or positions, who prepared responses on behalf of the local unit of government filing the application:

I, (we), sign our names on behalf of _____,
this _____ day of _____, 2006.

Name: _____

Position/Title: _____

[JP c:\office\revenue_sharing\THIRD_ELIGIBLE_UNIT_APPL_2006]

INVOICE

October 1, 2008

Manistee Local Revenue Sharing Board reimbursement to Manistee County for Board Member Per Diem and related expenses for the period of October 1, 2007, through September 30, 2008:

(Note: Per Diem payment method through County approved by the Revenue Sharing Board on April 14, 2003.)

Meeting Date:	Per Diem	FICA	OTHER
October 8, 2007	300.00	22.95	
November 5, 2007	300.00	22.95	
December 2007 (no meeting)	0.00	0.00	
January 2008 (no meeting)	0.00	0.00	
February 11, 2008	300.00	22.95	
March 12, 2008	300.00	22.95	
April 14, 2008	200.00	15.30	
May 12, 2008	300.00	22.95	
June 2008 (no meeting)	0.00	0.00	
July 2008 (no meeting)	0.00	0.00	
August 2008 (no meeting)	0.00	0.00	
September 2008 (no meeting)	0.00	0.00	
TOTAL	\$1,700.00	\$130.05	\$0.00

TOTAL AMOUNT DUE = \$1,830.05

Please make check payable to Manistee County and remit to the following address:
 Manistee County Courthouse
 415 Third Street
 Manistee, MI 49660
 Attn: Thomas D. Kaminski, County Controller